

# APPEALS

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The Academy currently has year groups Reception to Year 5 and is full in each year group. Parents can apply for their child to join the waiting list; details of how to do this can be found by clicking on the 'Admissions' link at the top of the website.

Before you can make an appeal you must first have applied to the Academy in writing for a place and/or have completed an In-Year Application Form for the local authority. Once you have received a letter advising you that a place cannot be offered, you can then proceed to make an appeal for the Academy if you wish to.

The Academy can only proceed to the appeals stage if the year group is full. Places are not 'reserved' for those whose appeals are upheld, so any upheld appeal will result in the year group being over the published admission number.

In the case of primary schools, regulations made under Section 1 of the School Standards and Framework Act 1998 limit the size of an infant class (a class in which the majority of children will reach the age of 5, 6 or 7 during the school year) to 30 pupils per school teacher. Only in very limited circumstances can admission over the limit be permitted (see list below).

**2.15 Infant class size** – Infant classes (those where the majority of children will reach the age of 5, 6 or 7 during the school year) **must not** contain more than 30 pupils with a single school teacher. Additional children may be admitted under limited exceptional circumstances. These children will remain an 'excepted pupil' for the time they are in an infant class or until the class numbers fall back to the current infant class size limit. The excepted children are:

- a) children admitted outside the normal admissions round with statements of special educational needs or Education, Health and Care Plans specifying a school;
- b) looked after children and previously looked after children admitted outside the normal admissions round;
- c) children admitted, after initial allocation of places, because of a procedural error made by the admission authority or local authority in the original application process;
- d) children admitted after an independent appeals panel upholds an appeal;
- e) children who move into the area outside the normal admissions round for whom there is no other available school within reasonable distance;
- f) children of UK service personnel admitted outside the normal admissions round;
- g) children whose twin or sibling from a multiple birth is admitted otherwise than as an excepted pupil;
- h) children with special educational needs who are normally taught in a special educational needs unit attached to the school, or registered at a special school, who attend some infant classes within the mainstream school.

When considering each appeal, the panel look for exceptional reasons why a child should attend this particular school. If you decide to appeal it is important to put on the appeal form **all** your reasons for wanting this particular school, and attach to it any written evidence that will support your appeal, such as letters from a hospital consultant/paediatrician or social worker.

You may also find the [attached](#) document helpful in terms of explaining the appeals process.

If you wish to receive an appeals pack, please telephone the number given below and ask to speak to the Appeals Coordinator. Alternatively, you can send an e-mail to the address below;

Telephone: 01274 424350

E-mail: [appeals@dixonsacademies.com](mailto:appeals@dixonsacademies.com)